



April 9, 2014 Minutes as Approved May 14, 2014

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

*Changing Lives,
Creating Futures*

**Wednesday, April 9, 2014
9:00 a.m.**

MINUTES

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Monty Sullivan
System President

Officers:

Michael J. Murphy
Chair

N. J. "Woody" Ogé
First Vice Chair

Timothy W. Hardy
Second Vice Chair

Members:

Robert Brown
Helen Bridges Carter
Keith Gamble
Deni Grissette
Steve Hemperley
Willie Mount
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Frank Russell

Louisiana
Community
& Technical
College System

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Baton Rouge, LA 70806

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** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42:16-17.

A. CALL TO ORDER

Board Chairman, Michael Murphy called the meeting to order at 9:06 am.

B. PLEDGE OF ALLEGIANCE

Supervisor Toups led the assembly in the pledge of allegiance.

Chair Murphy stated the need to amend the agenda to include the installation of new LCTCS Board of Supervisors member, Joe Potts. Chair Murphy welcomed Mr. Potts to the board. Mr. Leo Hamilton, general counsel for the board, conducted the swearing in of Supervisor Potts.

C. ROLL CALL

Board Coordinator, Sara Kleinpeter, called roll with the following results:

Members Present

Michael J. Murphy, Board Chair
Woody Ogé, 1st Vice Chair
Timothy W. Hardy, 2nd Vice Chair
Robert Brown
Helen Carter
Keith Gamble
Steve Hemperley
Willie Mount
Joe Potts
Stephen Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups
Frank Russell

Members Absent

Deni Grissette
Paul Price, Jr.

Staff Present

Monty Sullivan
Quintin Taylor
Derrick Manns
Jimmy Sawtelle
Suzette Mienske
Sandra Kinney
Anthony Brown
Mike Redmond
Rhonda Madere
Jean Ann Klozowski
Sara L Kleinpeter
Leah Goss
Jan Jackson
Katie Waldrop
Neil Matkin
Sean Martin
Dwayne Grant
Tony Turner

Following roll call, Chair Murphy asked Supervisor Potts to address the Board. Supervisor Potts thanked the board for their patience with him while taking office. Supervisor Potts stated that he looks forward to working with every member of the board.

D. APPROVAL OF APRIL 9, 2014 AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Mount, the Board voted to approve the April 9, 2014, agenda as amended. The motion carried.

E. APPROVAL OF MEETING MINUTES OF MARCH 12, 2014

On motion of Supervisor Russell, seconded by Supervisor St. Blanc, the Board voted to approve the minutes of the March 21, 2014. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Murphy welcomed former founding Board Member, Brett Mellington, to the meeting and presented him with a recognition award that reads as follows:

AWARD OF RECOGNITION

Presented to

Brett Mellington

For exemplary trustee service to the

Louisiana Community and Technical College System

January 1999 – January 2014

Founding Board Member

Board Chair 2006-2008

Board 1st Vice Chair 2004-2006

Board 2nd Vice Chair 2002-2004

Vice Chair, Academics Committee 2010-2013

Chair Murphy invited Supervisor Brett Mellington to address the board. Mr. Mellington expressed his gratitude for the experience this board has given him. It helped to “change my view on two year institutions in the State...the most important focus is on the student.” Furthermore, Mr. Mellington stated he is “Grateful to have been given the opportunity to build a system that will help the citizens of Louisiana achieve their goals and dreams.” He closed by saying, “In the future, I will continue to be one of your biggest fans.”

Chair Murphy welcomed former founding Board Member, Mike Stone, to the meeting and presented him with a recognition award that reads as follows:

AWARD OF RECOGNITION

*Presented to
Frederick Mike Stone*

*For exemplary trustee service to the
Louisiana Community and Technical College System*

January 1999 – April 2013

Founding Board Member

Vice Chair, Academics Committee 2005-2007

Vice Chair, Personnel Committee 2007-2012

Chair, Management Information Systems/Information Technology Committee 2007-2012

Vice Chair, Finance Chair 2010-2012

Chair Murphy invited Supervisor Mike Stone, to address the board and audience. Mr. Stone addressed the board shared his well wishes with former board members and issued the best of luck to the new board members. Mr. Stone stated that his membership on this board “enriched and made my personal life much better for having had this opportunity.”

Chair Murphy noted that LCTCS was featured in the cover story of the latest edition of the Community College Week Publication, “Cover Story: Sharpening the Focus: New La. President Building on Predecessor’s Workforce Efforts.” He noted that it is a wonderful article about our system and you can read the article at www.ccweek.com. A copy of the article was provided to each of the board members.

Chair Murphy also recognized LCTCS presenters at the Council for the Study of Community Colleges (CSCC), and American Association of Community Colleges (AACC), national conferences that recently took place. Dr. Derrick Manns presented at CSCC and Chancellor Jim Henderson presented at AACC.

2. Presidents Report

PERSONNEL

President Monty Sullivan invited Debbie Lea to stand and recognized her for taking the helm of Delgado Community College as interim chancellor for the third time. He also recognized Harold Gaspard for serving as interim Vice Chancellor of Academic Affairs for the fourth time.

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Dr. Sullivan reported that Chancellor Travis Lavigne will be returning to duty as Chancellor of Fletcher Technical Community College on March 31, 2014. Dr. Sullivan congratulated the Chancellor and his staff for putting on a remarkable event recently for the ribbon cutting for the BP Integrated Technology Building. Additionally, Dr. Sullivan noted that Chancellor Lavigne has announced his retirement effective June 15, 2014. Dr. Sullivan thanked Mr. Lavigne for his dedication to Fletcher and stated that he looks forward to celebrating the work that Mr. Lavigne has done for the college.

Dr. Sullivan asked Supervisor Bob Brown to give a report on the Chancellor Search at Delgado Community College. Supervisor Brown noted that the search is continuing. The opportunity for candidates to submit their names for the position ends at close of business today. From this point on, the Search Committee will be working to be certain that all goes well in selecting the best candidate for Chancellor of Delgado Community College to present to the Board of Supervisors.

CAMPUS INITIATIVES / UPDATES

Dr. Sullivan noted the many contributions to individual institutions within the system as related to ACT 360. These contributions are significant in advancing the mission of the system.

LEGISLATIVE UPDATE

Dr. Sullivan reported that HB 1033 sponsored by Speaker Kleckley regarding the WISE Plan will be heard on the House floor today. The bill was moved favorably through committees and is expected to pass on the House Floor the move to the Senate for consideration.

LCTCS CONFERENCE UPDATE

Dr. Sullivan invited Senior Vice President of System Advancement, Ms. Leah Goss to address the Board. Ms. Goss reported that 1,850 people registered and attended. The feedback on the overall conference was extremely positive. More than thirty peer groups met over lunch and were able to meet with their peers at other campuses. Ms. Goss showed a video highlighting the conference.

Dr. Sullivan thanked Ms. Goss and her staff for their work planning such a remarkable event. He also thanked the Board and various sponsors for their support.

WORKREADY U

Dr. Sullivan invited Dr. Neil Matkin, Senior Vice President, and Sean Martin, Executive Director of WorkReadyU, to address the board. Mr. Martin thanked the board, chancellors and regional directors for their unlevelled support in adult education, supporting more than 30,000 adult students. WorkReadyU is only four years in operation, and invests in the people of Louisiana. It is a comprehensive approach to educate adult learners, ages 18-47 years old, which are under employed and under educated. Following Mr. Martin's presentation, a video highlighting the stories of WorkReadyU students and employers was shown to the board and audience.

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Following the question and answer portion of Mr. Martin's presentation, Chair Murphy called for a ten minute recess in the meeting.

Chair Murphy called for a recess in the meeting at 10:30 am. The meeting reconvened at 10:46 am.

Board Coordinator, Sara Kleinpeter called roll at 10:46 am with the following results:

Members Present

Michael J. Murphy, Board Chair
Woody Ogé, 1st Vice Chair
Timothy W. Hardy, 2nd Vice Chair
Robert Brown
Helen Carter
Keith Gamble
Steve Hemperley
Willie Mount
Joe Potts
Stephen Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups
Frank Russell

Members Absent

Deni Grissette
Paul Price, Jr.

G. GENERAL ACTION ITEMS**

Supervisor Hardy presented the Finance Actions agenda items for consideration.

Finance Actions

1. Student Referenda for Northwest Louisiana Technical College

On motion by Supervisor St. Blanc, seconded by Supervisor Brown, the Board voted to approve the scheduling of referenda for a student self-assessed Student Government Association fee increase of \$5, for a total fee of \$10 per semester and summer session at four campuses of Northwest Louisiana Technical College, including Minden, Mansfield, Natchitoches, and Sabine Valley. The motion carried.

2. Incumbent Worker Training Program Contracts
 - a. Delgado Community College and Enterprise Products Co.
 - b. Louisiana Delta Community College and Nela Eye Consortium
 - c. L. E. Fletcher Technical Community College and Adriatic Marine LLC

Supervisor St. Blanc moved that the Board vote on all three items at one time. Without objection, Chair Murphy approved the motion.

On motion by Supervisor St. Blanc, seconded by Supervisor Russell, the Board voted to ratify three (3) new Incumbent Worker Training Program Contracts as follows:

Delgado Community College and Enterprises Products, Co. for \$580,450.20 for a grant to provide training to 387 employees in Various Maritime Transportation Safety And Operational Courses such as Firefighting, Wheelhouse Simulation, Chemical Cargo Handling and Incident Comment.

Louisiana Delta Community College and Nela Eye Consortium for \$71,278.24 for a grant to provide training to 83 employees in the areas of: Computer Software, Medicare, Documentation, Icd – 1- Coding and Administering Medications.

Le Fletcher Technical Community College and Adriatic Marine LLC for \$205,919.45 for a grant to provide training to 139 employees in Safety, STCW U.S. Coast Guard and Dynamic Positioning Classes.

The motion carried.

Supervisor Mount presented the Academic Actions agenda items for consideration by the board.

Academic Actions

3. Northshore Technical Community College
 - a. Revisions of mission statement to read: “Northshore Technical Community College is committed to providing workforce training and transfer opportunities by awarding associate degrees, technical diplomas and certificates to students seeking a competitive edge in today’s global economy.”

Chancellor William Wainwright addressed the board on the accreditation process for Northshore Technical Community College. The application with SACS (Southern Association of Colleges and Schools) is under review. Two cycles of evaluation are ongoing for the summer and fall semesters. During the review, representatives from SACS suggested the mission statement be revised to be in line with peer institutions, including the names of degrees awarded.

On motion by Supervisor Potts, seconded by Supervisor Carter, the Board voted to approve the revised mission statement at Northshore Technical Community College to read: "Northshore Technical Community College is committed to providing workforce training and transfer opportunities by awarding associate degrees, technical diplomas and certificates to students seeking a competitive edge in today's global economy." The motion carried.

Supervisor Smith presented the facilities actions agenda items for consideration by the board.

Facilities Actions

4. College Naming Policy for River Parishes Community College

On motion by Supervisor Mount, seconded by Supervisor Gamble, the Board voted to approve the college naming policy for River Parishes Community College, which is in accordance with Board Policy #4.003, Naming of LCTCS Facilities. The motion carried.

5. College Naming Policy for SOWELA Technical Community College

On motion by Supervisor Russell, seconded by Supervisor Mount, the Board voted to approve the college naming policy for SOWELA Technical Community College, which is in accordance with Board Policy #4.003, Naming of LCTCS Facilities. The motion carried.

6. Naming of the H.C. Drew Nursing and Allied Health Building at SOWELA Technical Community College

On motion by Supervisor Mount, seconded by Supervisor Russell, the Board voted to authorize SOWELA Technical Community College to name the new nursing and allied health building, set to open in summer 2014, the H.C. Drew Nursing and Allied Health Building, in honor of a \$2.75 million donation by the estate for this purpose. The motion carried.

H. Consent Agenda

Chair Murphy presented the Consent agenda items for consideration.

On motion by Supervisor Brown, seconded by Supervisor Potts, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.6. The motion carried.

New Programs

1. Delgado Community College
 - A. Technical Competency Area in Dialysis Technician (CIP: 51.1011)
 - B. Technical Competency Area in Electrocardiograph Technician 6 credit hours (CIP: 51.0902)
 - C. Associate of Applied Science in Science Laboratory Technologies (CIP:41.0000)
2. Louisiana Delta Community College
 - a. Certificate of Technical Studies in Health Information Management (CIP: 51.0707)
 - b. Technical Competency Area in Health Information Management (CIP: 51.0707)

Program Revisions

3. **South Louisiana Community College**
 - a. **Program revision in the Associate of Applied Science in Aviation Maintenance Technology program to better align courses and content with industry, FAA, and accreditation standards (CIP: 47.0608)**
4. **Bossier Parish Community College**
 - a. **Renaming the BPCC Certificate of Technical Studies in Legal Secretary to Legal Assistant, term legal secretary no longer used in the profession/courts/law offices (curriculum remains same as does CIP code 22.0301)**

Program Termination

5. **Bossier Parish Community College**
 - a. **Technical Competency Area in Biotechnology (CIP: 41.0101)**
 - b. **Technical Competency Area in Construction Entrepreneurship (CIP: 46.0412)**
 - c. **Technical Competency Area in Construction Readiness (CIP: 15.1001)**
6. **Baton Rouge Community College**
 - a. **Certificate of Technical Studies in Accounting Office Assistant (CIP: 52.0401)**
 - b. **Certificate of Technical Studies in Medical Office Specialist (CIP: 52.0401)**
 - c. **Certificate of Technical Studies in Medical Records/Billing Specialist (CIP: 52.0401)**
 - d. **Technical Diploma in Business Office Technology (CIP 52.0401)**
 - e. **Associate of Applied Science in Business Office Administration (CIP: 52.0401)**

I. UPDATES

Chair Murphy urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

There was no additional business presented to the board.

K. ANNOUNCEMENTS

Chair Murphy reported that the Delgado Roast of the Town was a success.

Chair Murphy thanked Ms. Debbie Lea for agreeing to serve as the Interim Chancellor of Delgado Community College.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Toups, seconded by Supervisor Gamble, the meeting adjourned at 11:02 a.m.